

**Board of Education Regular Meeting
August 20, 2013
5:30 P.M.
Zanesville City Schools
Administrative Center Board Room
160 N. Fourth Street
Zanesville, Ohio**

Board of Education Members:

*Brian Swope, President
Scott Bunting, Vice President
Lee Eppley
Anne Hoffer
Janet Stewart*



*Terry Martin, Superintendent
Jolene Carter, Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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C. ROLL CALL – Jolene Carter

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

D. INTRODUCTION OF GUEST –

E. ZEA PRESENTATIONS/COMMENTS

F. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approve the minutes of the Zanesville Board of Education Regular Meeting on July 23, 2013.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Jolene Carter

BE IT RESOLVED, to approve the following recommendations:

1. July Financial Reports

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

2. Reconciliations

Approve the following reconciliations for July:

- General
- Payroll

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation – Classified

Accept the resignation of Kathy Buchanan, Fiscal Associate, effective December 31, 2013. Reason for resignation is retirement.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

2. Rehire - Administrative

Accept the rehire of D. Scott Aronhalt, Athletic Director at Zanesville High School, effective September 1, 2013. Rate of base pay to be \$62,624.00, pro-rated to \$55,239.10 for 187 days in the 2013-2014 contract.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

3. Employment - Certificated

Approve the following certificated personnel for the 2013-2014 school year pending appropriate certification requirements and background checks.

Charles T. Combs – Music Teacher at John McIntire Elementary

Experience: 0 College: Ohio State University (BA+150)
Effective Date: August 16, 2013 Amount: \$32,415.00

Sarah B. Gantzer – 1st Grade Teacher at Zane Grey Elementary

Experience: 6 College: University of Central Florida (BA+150)
Effective Date: August 16, 2013 Amount: \$40,165.00

Holli R. Gattshall – English Teacher at Zanesville High School

Experience: 0 College: Muskingum University (BA)
Effective Date: August 16, 2013 Amount: \$30,754.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

4. Administrative – Extended Time

Approve Don Green to be paid for 46 extra days worked (21 for ZCS, 25 for ZCHS) for the 2012-2013 school year at his daily per diem rate. The extra time was needed due to ongoing EMIS software problems at ODE.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

5. Employment – Classified

Approve Shaun Jordan, Intervention Room Monitor (non-union position), 3 hours per day at Zane Grey Elementary, effective August 20, 2013. Salary to be step 0 from the appropriate salary schedule (with Associates Degree), pending appropriate certification and background check.

Approve Roxanne Dennis, Preschool Bus Aide, 2 hours per day effective August 26, 2013, pending proper certification and background check. Rate of pay to be step 0 from the appropriate salary schedule.

Approve Pamela Detty, classroom aide at National Road Elementary, effective August 20, 2013, pending proper certification and background check.. Salary to be step 4 from the Regular Aide Salary Schedule with an Associate Degree.

Approve Teresa Boring, cafeteria II (3 hour position) at Zanesville Middle school, effective August 20, 2013, pending proper certification and background check. Rate of pay will be step 0 from the appropriate salary schedule.

Approve Renee Newsom, cafeteria II (3 hour position) at Zanesville Middle School effective August 20, 2013, pending proper certification and background check. Rate of pay will be step 0 from the appropriate salary schedule.

Approve Renee Newsom, Bus Driver (5 hour position), pending proper certification and background check, effective August 20, 2013. Rate of pay will be step 0 from the appropriate salary schedule.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

6. Transfer - Classified

Approve the transfer of Jill Bresock, Latchkey Aide (part-time) at John McIntire Elementary to full time aide at Zane Grey Elementary, effective August 20, 2013. Hourly rate to remain the same.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

7. Employment – Intervention Tutor

Approve the following Intervention Tutors (non-union position), not more than 19 ½ hours per week, at the rate of \$12.31 per hour. Pending background check and proper certification.

Name	Building	Start Date
Julie Sands	Zane Grey Elementary	August 21, 2013

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

8. Employment – Permanent Substitute Teachers

Approve the following certificated personnel as permanent substitute teachers, pending appropriate certification and background checks for the 2013-2014 school year. Rate of pay will be \$80.00 per day.

Name	Effective Date
Sharon Ambrose	8/21/13
Whitney Cook	8/21/13
Vince McCallister	8/21/13
Jolene Roush	8/21/13

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

9. Supplemental Contracts

Approve the following supplemental contracts for the 2013-2014 school year.

First	Last	Sport/Building	Position	Exp.	Class	Stipend
Carrie	Bunting	ZCHS	Senior Class Advisor	0	VIII	\$1,538
Doug	Smith	ZHS	Assistant Athletic Trainer	26	III	\$5,228

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

10. Employment – Substitutes

Approve the following substitute teachers, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

Substitute Teachers			
Cassandra Allen	Sharon Ambrose	Carl Anderson	Lori Bailey
Doug Baker	Christopher Balsley	Carrie Barnett	Robert Bednarczuk
Charles Berga	Carolyn Brown	Robert Buchanan	Melinda Camp
Wayne Caudill	Whitney Cook	Megan Dailey	Kimberly Devoll
Stephanie Dickinson	Beverly Dunworth	Dorothy Durant	Selina Emerson
Justin Ewart	Maria Fink	Samantha Fowler	Ursula Fusner
Melissa Gabriel	M. Cecilia Guss	George Haines	Sharon Haldeman
Lydia Hale	Mary Hamble	Linda Hamilton	Amanda Hittle
Shaun Hoagland	Kayla Kidwell	Albert Kinsey	Kristina Knaup
Mary Klemens	Michael Lafferty	Mike Lawson	Elizabeth Lewis
David Main	Laramie Mallory	Jackie Maziar	Vince McCallister
Carol McCann	David McDonald	Tina McDonald	Kimberly Merino
Dana Milatovich	Nanette Mortier	Sara Neal	Joseph Oliver
John Peters	Cecilia Pritchard	Pamela Raines	Timothy Remster
Nicole Roark	Wendy Roberts	Jolene Roush	Julie Sands
Janet Stout	Ginger Swank	Ann Telepak	Theresa Teter
Jamie Tom	Erica Van Kirk	Audrey Watson	Matthew Watson
Jennifer Wilkes	Danny Wilson	Tammy Wilson	Candace Winegar

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
PERSONNEL RECOMMENDATIONS (continued)**

Employment – Substitutes (continued)

Approve the following substitute aides/secretaries/library technician, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

Substitute Aides/Secretaries/Library Tech			
Jamie Block	Linda Coury	Robin Crawford	Andrea Cunningham
Christine Hayes	Amanda Hittle	Brenda Knaup	Mary Kohler
Heather Lee	Caribeth Legats	Mary Ann Menhorn	Carolyn Pennington
Ashley Sallee	Julie Schumacher	Mary Beth Tippie	Amy Walters

Approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2013-2014 school year.

Home Instructors			
James Baker	Lucy Bates	Robert Bednarczuk	Paul Bowers
Tom Brown	Ann Burkhart	Lisa Clark	Karen Dunn
Michael Emmert	Kimberly Farmer	Curtis Felver	Lorna Ferguson
Tami Fike	Elaine Fonseca	Lois Frame	Chad Grandstaff
Sharon Halderman	Ben Harlan	Doyle Harple	Sheryl Hartman
Candace Haudenschild	Wilma Jean Hayes	Susan Hershberger	Chad Jackson
Rose Kessing	Albert Kinsey	Wilma Lawn	Pat Lawson
Tami Meaige	Martha Mitchell	Herb Perry	Joe Robinson
Todd Rock	Mindy Rush	Jennifer Salsbury	Katie Sites
Chris Sobolewski	Mark Stallard	Kathleen Stilwell	Ginger Swank
Jason Taylor	Lloyd Thompson	Laura Tompkins	Katrina Vandegriff
Linda Vaughn	Cindy Weaver	Jennifer Wilkes	Matt Winland
Dan Zakany			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS**

BE IT RESOLVED, to approve the following business recommendations:

11. OSBA Annual Business Meeting

Appoint _____ as delegate to the 2013 OSBA Annual Business Meeting on Monday, November 11, 2013. In the event the appointed delegate cannot serve, _____ will serve as the alternate.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

12. Agreement between Zanesville City Schools and Proteam Solutions, Inc.

Approval to enter into an agreement with Proteam Solutions, Inc. to provide an aide for a Zanesville City School student who will be attending Ohio School for the Blind, for the 2013-2014 school year. Rate of billing to be \$19.60 per hour for seven and one half hours per day. Not to exceed \$27,000.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Hoffer _____ Stewart _____ Swope _____ Bunting _____ Eppley

13. Agreement between Zanesville City Schools and Muskingum County DD (Starlight)

Approval to enter into an agreement with Muskingum County DD (Starlight) to provide support staff services for Zanesville Students while attending Starlight for the 2013-2014 school year. Cost to be approximately \$120,000.00.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Stewart _____ Swope _____ Bunting _____ Eppley _____ Hoffer

14. Agreement between Zanesville City Schools and Acute Nursing Care, LLC

Approval to enter into an agreement with Acute Nursing Care, LLC to provide nursing service for a Zanesville Student attending Starlight during the 2013-2014 school year. Rate of pay will be thirty-eight (\$38.00) dollars per hour for seven and one half hours per day, not to exceed \$26,900.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Eppley _____ Hoffer _____ Stewart

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
BUSINESS RECOMMENDATIONS (continued)**

15. Agreement between Zanesville City Schools and Cambridge Home Health Care, Inc.

Approval to enter into an agreement with Cambridge Home Health Care, Inc. to provide nursing service for student during school hours for the 2013-2014 school year. Rate of pay to be \$38.00 per hour for 7 hours a day.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

16. Agreement between Zanesville City Schools and Brenda Wolfe, LPN

Approval to enter into an agreement with Brenda Wolfe, LPN to provide nursing services for a Zanesville City student at Muskingum County DD (Starlight). Rate of pay to be \$24.75 per hour for six and one half hours per day for four days per week for the 2013-2014 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Terry Martin
OTHER RECOMMENDATIONS**

I. REPORT/DISCUSSION ITEMS

**Steve Foreman - RttT and 21st Century Updates
Linda Phillips – Elementary Grade Card**

J. CLOSING COMMENTS

K. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

EXECUTIVE SESSION (continued)

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statues to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.
Time returned to public session: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Eppley _____ Hoffer _____ Stewart _____ Swope

L. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Eppley _____ Hoffer _____ Stewart _____ Swope _____ Bunting